

CIRCULAR NO. 09/2021

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ECONOMIC SECTORS IN THE ESSENTIAL SERVICES ALLOWED TO OPERATE THROUGHOUT THE PERIOD OF MOVEMENT CONTROL ORDER (MCO) IN PULAU PINANG, SELANGOR, WILAYAH PERSEKUTUAN (KUALA LUMPUR, PUTRAJAYA, LABUAN), MELAKA, JOHOR AND SABAH

Reference is made to the [PRESS RELEASE BY THE MINISTRY OF INTERNATIONAL TRADE AND INDUSTRY \(MITI\)](#) dated 12 January 2021.

Highlights of the Press Release are as follows:

1. MITI has developed the Standard Operating Procedures (SOPs) after continuous engagements and constructive consultations with industry associations, chambers of commerce and other stakeholders.
2. The essential economic sectors in the manufacturing and related sectors that are allowed to operate during the MCO period are detailed in **Appendix I**. SOPs for the manufacturing sector under the purview of MITI can be downloaded from the MITI's website at www.miti.gov.my.
3. Companies that have registered with the COVID-19 Intelligent Management System (CIMS) through <https://notification.miti.gov.my> do not need to re-register to operate during the MCO period. These companies are only required to download the **notification of registration confirmation**, beginning 3.00pm on 12 January 2021.
4. Manufacturing companies in essential services that have not registered with CIMS can do so at the link <https://notification.miti.gov.my> from 3.00 pm, 12 January 2021. The notification of registration confirmation can be downloaded by the company upon completion of registration.
5. The afore-mentioned process of registration (via CIMS) only **applies to companies in the manufacturing sector under the purview of MITI**.
6. Employers should download the notification of registration confirmation in order to enable the movement of their employees during the MCO period.
7. Employees who are allowed to be at work must at all times carry the notification of registration confirmation from CIMS 3.0, together with the employee pass/employer confirmation letter to facilitate the movement of commercial vehicles as well as the movement of workers between residence and the work place.
8. MITI has informed the Royal Malaysian Police regarding the above to facilitate movement during roadblock operations.
9. Only 30 percent of employees in the management category are allowed to be in the office. The number of support staff and employees directly involved in the production line will be determined by their respective employers, taking into account strict compliance to the SOP.
10. For work that does not require physical attendance, the Work From Home (WFH) directive will apply. The Government calls on the industry and the private sector to enhance the

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implementation of WFH as a new norm, in line with the advances of the latest technologies and online applications.

11. It is the duty and responsibility of the industry to comply with the MCO and SOP set by the Government.
12. MITI, in collaboration with the relevant state authorities, will conduct periodic enforcements on companies throughout the MCO period to ensure compliance with SOPs and will take the necessary action to compound offences in accordance with Section 25 of the Prevention and Control of Infectious Diseases Act (Act 342). Employers who fail to comply with the SOP will be subject to legal action, including closure of premises.

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LIST OF ESSENTIAL SERVICES UNDER MANUFACTURING AND SUPPORTED SERVICES

A. Manufacturing

1. Aerospace
2. Manufacturing and after sales automotive services;
3. Food, beverages and their supply chains;
4. Packaging and printing;
5. Household products, personal care items (FMCG - soap, personal cleansers etc.) and detergents including its supply chain;
6. Health and medical care including dietary supplements;
7. Personal protective equipment (PPE) and fire safety equipment;
8. Components for medical devices;
9. Electrical and electronic;
10. Oil and Gas;
11. Petrochemicals and petrochemical products;
12. Chemical products;
13. Machines and equipment;
14. Ceramics (ceramics as a mold for making gloves);
15. Iron and steel;
16. Textiles (involving the production of PPE);
17. Furniture sector; and
18. Production, distillation, storage, supply and distribution of fuels and lubricants.
19. e-marketplace, digital payments and local e-commerce internet center;
20. Security Services;
21. Security and Defense;
22. Transport by land, water and air;

23. Services and operations of ports, yards and airports, including cargo loading and unloading, shipping, storage or commodity shipping.

B. Distributions

24. Warehousing and Logistics;

25. Food / Beverage Service / Sale / Delivery; and

26. Retail / Distribution / Wholesale.