

CIRCULAR NO. 64/2021

DATE: 23 MAY 2021

**ANY FLAUNTING OF, AND INCOMPLIANCE TO THE GIVEN SOPS WILL AUTOMATICALLY LEAD TO A COMPOUND AND/OR ORDER TO STOP OPERATIONS**

In view of the increasing numbers of Covid-19 cases, the Government has decided to restrict the movement of people to break the chain of Covid-19 infections.

Note that we are still far from winning the battle against Covid-19. Now, more than ever, we need to triple our efforts to ensure strict compliance to the given Standard Operating Procedures (SOP) and curb the spread of the Covid-19 virus.

Refer to the [GENERAL SOP FOR MOVEMENT CONTROL ORDER \(MCO\) EFFECTIVE 25 MAY TO 7 JUNE 2021](#).

1. To restrict the movement of people, the authorities will increase enforcements and will increase the number of roadblocks.
2. To ensure movement can be further reduced, there will be a reduced workforce at the office.
  - 80% of the civil service's workforce will work from home (WFH).
  - 40% of the private sector's workforce (both management and operational staff) will WFH. Only 60% of the workforce is allowed on premises at any one time.

**Any non-compliance to the 60 percent attendance rule at any one time at the site during the MCO period that ends 7 June 2021 will automatically result in a seven-day stop work order, and no flexibility will be accorded or appeal entertained, in this context.**

3. All economic and business sectors approved by the relevant Ministry or Agency can operate as normal during the MCO period.
4. To facilitate the movement of employees to/from work, employees must carry at all times the Ministry of International Trade and Industry's (MITI) Notification of Registration Confirmation with QR code from CIMS, employee's identification tag or a letter from the employer stating details of the employee and with a statement indicating the purpose of travelling.
5. The same documents re above no. 4 will also apply for employees navigating vehicles and needing to cross districts and states to facilitate the movement of goods for businesses.
6. The private sector is responsible to ensure it reviews all employees/visitors MySejahtera status before entering the premises. The use of MySejahtera app is mandatory for people having smart phones and in areas with extensive internet access. The use of the registration book is only allowed for those without smart phones and those in areas without internet access.
7. Enforcement agencies will be more aggressive in the inspection of government and private premises to ensure the Standard Operating Procedure (SOP) compliance.

**Any flaunting of, and incompliance to the given SOPs will automatically lead to a compound and/or order to stop operations.**

MPMA takes this opportunity to urge members to play every bit of their role seriously and adhere religiously to the SOPs to ensure uninterrupted business operations.

Stay safe and stronger together.

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