

CIRCULAR NO. 65/2021

DATE: 24 MAY 2021

FREQUENTLY ASKED QUESTIONS RELATED TO MOVEMENT CONTROL ORDER 3.0

Reference is made to the [FREQUENTLY ASKED QUESTIONS](#) by the Ministry of International Trade and Industry (MITI) dated 24 May 2021. Below are some of the pertinent points:

1. Manufacturing companies and their supply chain registered with the MITI CIMS do not need to re-register to operate during the MCO 3.0 period.

Companies should download the latest “Confirmation of Company Registration” with current date from the MITI CIMS system.

2. Manufacturing and related services companies as well as their supply chain are allowed to operate as usual. This includes companies with 24-hour operation work or shift work.
3. Commercial vehicles carrying goods and services are allowed to cross district/state for work/business purposes using employee passes or employer permission letters together with the MITI CIMS letter.
4. To facilitate the movement of employees to/fro work, employees must carry at all times the MITI Confirmation of Company Registration from CIMS with QR Code, employee’s identification tag or a letter from the employer stating details of the employee and with a statement indicating the purpose of travelling.
5. 40% of the private sector’s workforce (both management and operational staff) will WFH. Only 60% of the workforce is allowed on premises at any one time. The physical presence of employees at the workplace/premises is limited to 60% of the total number of employees of the company on a 24-hour period basis.

Examples of scenarios for attendance capacity under MCO 3.0 are as follows:

SCENARIOS	CURRENT SITUATION			MCO 3.0		
	Morning	Afternoon	Night	Morning	Afternoon	Night
Scenario 1	400	400	400	240	240	240
Total	1,200 (100%)			720 (60%)		
Scenario 2	300	600	300	180	360	180
Total	1,200 (100%)			720 (60%)		
Scenario 3	600	600	0	360	360	0
Total	1,200 (100%)			720 (60%)		
Scenario 4	600	600	0	720 (One-Time)		
Total	1,200 (100%)			720 (60%)		

Any non-compliance to the 60 percent attendance rule at any one time at the site during the MCO period that ends 7 June 2021 will automatically result in a seven-day stop work order, and no flexibility will be accorded or appeal entertained, in this context.

The SOP for the Manufacturing Sector under the preview of MITI can be downloaded from the MITI website at https://www.miti.gov.my/redirect/sop_.html.

Any flaunting of, and incompliance to the given SOPs will automatically lead to a compound and/or order to stop operations.

Stay safe and stronger together.

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