

CIRCULAR NO. 102/2021

Date: 19 August 2021

### FREQUENTLY ASKED QUESTIONS (FAQ) ON THE NATIONAL RECOVERY PLAN (NRP)

Reference is made to the [FREQUENTLY ASKED QUESTIONS \(FAQ\)](#) by Ministry of International Trade and Industry (MITI) for the Manufacturing Sector dated 18 August 2021. Below are the highlights:

1. The **Essential Services** under the manufacturing sector that are allowed to operate in each phase are detailed in [annex 1](#).
2. **Operating hours** - Companies in the manufacturing sector can operate as usual with their 24 hours rotating operation schedule in accordance to the authorised SOPs.
3. **Employee's attendance capacity** irrespective of the vaccination rate:  
NRP Phase 1: 60% for 24 hours operation with 40% to adopt Work from Home.  
NRP Phase 2 & 3: 80% for 24 hours operation with 20% have to adopt the Work from Home practice.
4. **Fully vaccinated worker** refers to individual that has completed the full dose(s) of vaccination based on the type of vaccine.
5. Effective 16 August 2021, all companies in the manufacturing sector (including non-essential services) are allowed to resume operations based on the rate of fully vaccinated workers. The operating capacity is as follows:

Workers' Full Vaccination Rate	Operating Capacity (percentage of workers' capacity)
80% - 100%	100%
60% - 79%	80%
40% - 59%	60%

6. The permissible operating capacity of a manufacturing company listed as essential services but has yet to reach the minimum 40% full vaccination rate is as follows:

NRP Phase 1:

A manufacturing company listed as essential service in the NRP Phase 1 is allowed to operate at **60% operating capacity** even if the company **does not achieve a minimum of 40% rate** of fully vaccinated workers.

NRP Phase 2 & 3:

A manufacturing company listed as essential service in the NRP Phase 2 & Phase 3 is allowed to operate at **80% operating capacity** even if the company does not achieve a minimum of 40% rate of fully vaccinated workers.

7. It is **NOT** compulsory for the workers to wait 14 days after the 2<sup>nd</sup> dose of vaccination to be considered as **fully vaccinated**.

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8. Companies are **REQUIRED** to declare their actual workers' vaccination rate on CIMS. After the declaration, companies may download the new approval letter to operate.
9. Companies are **REQUIRED** to update if there is a change in the list of employees via CIMS using the template that is provided in the system. For companies that wish to operate according to their workers' full vaccination rate, they need to upload the list of fully vaccinated workers in CIMS.

Any company found violating the SOPs will be subject to legal action including fines or closure for a certain period of time. We hope that the above from MITI has ease the necessary procedures for the companies.

For other highlights, please refer to the full text of the [FREQUENTLY ASKED QUESTIONS](#) by MITI.

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