

CIRCULAR NO. 94/2021

DATE: 02 AUGUST 2021

IMPLEMENTATION OF 'PROGRAM VAKSINASI TENAGA KERJA NASIONAL' (PROTEK) BY HRD CORP

Reference is made to the [HRD CORP'S EMPLOYERS' CIRCULAR NO. 7/2021](#) dated 30 July 2021.

The Prime Minister had announced an aid package known as "Pakej Perlindungan Rakyat Dan Pemulihan Ekonomi (PEMULIH) on 28 June 2021 and Program Vaksinasi Tenaga Kerja Nasional (PROTEK) programme is part of HRD Corp's incentive for companies and industries to accelerate immunisation for their employees.

Highlights of PROTEK are as follows:

Size of Company	Small	Medium	Large
Definition of size	5 to below 75 workers	75 to 200 workers	More than 200 workers
Who can apply	Open to all employers or businesses registered and operating in Malaysia		
Eligibility to amount claimable from HRD Corp Levy	Only applicable for all registered employers of HRD Corp , subject to criteria set out in HRD Corp Employers Circular No. 7/2021 and based on balance levy available or self-payment directly to HRD Corp. Non-registered employers can participate in the PROTEK programme and make their payment via bank transfer or any other method that will be specified later or upon confirmation.		
Employees covered	Malaysian and foreign employees working with employer.		
Implementation Mechanism	There are four models available as follows. HRD Corp will determine the best implementation model. i. Participating private vaccination clinics/primary care facilities ii. Mobile vaccination centres iii. On-site vaccination at employers' premises iv. HRD Corp's Vaccination Centre		
Vaccine Type & pricing	Vaccine: Sinovac-CoronaVac (Sinovac) Charge: RM125 per employee for two doses Excluding: Logistics support, administration, transportation costs to send employees to vaccination centres.		
Claim Mechanism	<u>Vaccination via HRD Corp</u> i. All employers are required to register their interest to vaccinate their employees via HRD Corp's PROTEK site (https://protek.hrdcorp.gov.my/). ii. Registration will commence on 1 August 2021 and will run for six (6) months or when vaccine supply is fully utilised, whichever earlier. iii. Registered employers can authorise HRD Corp to deduct the cost of vaccination from their levy. iv. Non registered employers can make their payment via bank transfer or any other method that will be specified later or upon confirmation. Request for Reimbursement (PIKAS programme or similar) i. Registered employers who have registered for vaccination carried out through different initiatives from 29 June 2021 onwards will qualify for		

	<p>reimbursements, subject to remaining levy balance and a 4% service charge is applicable on total claim.</p> <p>ii. Registered employers may submit claim to HRD Corp starting from 15 August 2021 and must be submitted within 3 months from date of second dose completed.</p> <p>iii. Registered employers are to authorise HRD Corp to deduct the cost of vaccination and/or PPV from their levy.</p> <p>iv. Registered employers are required to submit the following documents for claims purposes:</p> <ul style="list-style-type: none">- Invoice & payment receipt/proof of payment of vaccination.- HRD Corp Claim Form for PROTEK duly signed and affixed company stamp.- HRD Corp may request for additional documents for verification if required.
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The details and application on PROTEK is available at HRD Corp's website. Please click on the link below for information: <https://hrdcorp.gov.my/protek/>

Employers can get in touch with HRD Corp's PROTEK Support Team at Call Centre - T: +603 8602 9280 or E: proteksupport@hrdcorp.gov.my

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